



ARLIS/NA MOQ Fall Meeting
November 18th 2016
BAnQ- Rosemont
2275 Rue Holt
Montréal, Qc
www.arlismoq.ca

ARLIS/NA MOQ Fall Meeting Minutes

Attendees:

Jessica Hébert, President
Adèle Flannery, Membership Secretary
Sarah Severson, Treasurer
Pierre Boisvert
Jean-Michel Lapointe
John Latour
Mathieu Pomerleau
Alan Reed
Jean-François Barabé
Marie-Claude Blais
Geneviève Beaudry
Hélène Brousseau
Melyssa Denis-Daigneault
Vanessa Flannery
Martha González Palacios
Rachel Harris
Marie-Chantal L'Ecuyer-Coelho
Gisèle Nadeau
Melinda Reinhart
David Sume
Sarah Severson
Clémence Tremblay-Lebeau

Welcome message:

Meeting is called to order at 12:15 pm by President Jessica Hébert. Jessica welcomes all participants and explains the meeting process for new participants.

A change in the schedule for the day is announced: Danielle Léger is unable to attend the meeting and will not be presenting from 4pm – 4:50. Instead, we will have a presentation by Jean-François Palomino, *L'art de la cartographie : l'évolution de la représentation cartographique de la Nouvelle-France. Coordonnateur à la diffusion des collections patrimoniales* and Alban Berson Cartothécaire

The ARLIS MOQ Executive introduces them themselves and their respective roles.

Adoption of the agenda

Geneviève Aubry proposes the adoption of the agenda

Seconded by Sarah Severson

2. Adoption of the meeting minutes for the previous meeting – Spring 2016.

Jean Michel Lapointe proposes the adoption of the previous meeting minutes
Seconded by Adèle Flannery

3. President's Report (Jessica Hébert)

I was not expecting to be in the president's role until 2017. But, as you know, life is sometimes unexpected. So I took began my role as president of ARLIS/NA MOQ after the departure of Pamela Casey, who took a job as an archivist for Columbia University in New York. It's wonderful opportunity, and I think I can speak for the entire executive when I say that we are all very grateful to have had the opportunity to work with her.

The executive committee meets once a month where we discuss upcoming projects and others that we'd like to develop. One of our goals this year was to organize an event that would allow us to get together to engage in real discussion in order to better advance our understanding of issues that affect our milieu.

Professional panel on copyright and open access in the visual arts:

ARLIS /NA MOQ, in collaboration with Artexte will host a panel discussion on copyright and the visual arts, particularly addressing issues related to open access and digital content in libraries archives and museums. The panel will feature three speakers with different backgrounds and areas of expertise in copyright, library collections and the visual arts. Issues around users rights, fair dealing, and open access will be discussed, with the goal of engaging in dialogue about online visual culture and how to best serve the interests of creators while making information accessible to the public.

The event will take place at Artexte on Thursday February 16th at 6pm. It will be a bilingual event. This project is possible thanks to funding that we received through ARLIS/NA for special projects.

At present we have confirmed two of the three panelists: Olivier Charbonneau, Librarian at Concordia University and Jennifer Dorner, Director of the FOFA Gallery, visual artist and representative for Quebec for CARFAC (Canadian Artists representation, le front des artistes Canadiens).

New website:

Since last March, a committee was formed to work on the new version of the ARLIS MOQ website. The committee is composed of Alan Reed, Adèle Flannery, Danuta Sierhuis and Renata Guttman. The project slowed down this summer, but this Fall we've been working on revising the texts, planning the new layout and gathering images for visual content. We decided to purchase a new Wordpress theme called Comet. Thanks to the help of Corina MacDonald we were able to create a development site so that the



ARLIS/NA MOQ Fall Meeting

November 18th 2016

BAnQ- Rosemont

2275 Rue Holt

Montréal, Qc

www.arlismoq.ca

current website will not be interrupted in any way during the development of the new website. My current goal is to continue working on the website from now until the end of 2016 and have the new site ready for January 2017.

Other events:

During the Spring meeting in June we raised the idea of having a networking event where we would do professional headshots and it was received with a lot of enthusiasm. While this event will not take place in the Fall as we had originally planned, we are currently looking to hold it in Spring of 2017.

There will be more information on upcoming events, which will be sent out on the listserv in the near future. I invite you to sign up for the listserv if you have not already done so, and also to follow our Facebook page, in order to stay up to date.

Contribution to the ARLIS/NA conference:

I was contacted by Rebecca Friedman, chapters liaison for ARLIS/NA, in the early Fall to ask us if we would be making a donation to the ARLIS conference. In the past, we've contributed 200\$, but because of our precarious financial situation, this amount has been reduced in recent years. This year we have decided to give a donation of 100\$ to the ARLIS/NA conference.

We look forward to a very exciting upcoming year with you! If you have any ideas, suggestions or if you wish to become more involved in the association I invite you to contact us at any time, we want to hear from you!

4. Membership Secretary's Report (Adèle Flannery)

We are closing 2016 with 44 paid members, which is slightly less than what I had projected in June (10 members did not renew, but we gained 13 new members total for the year).

2017 begins with 8 new members, some of whom are present today.

After years of trying to break down barriers, we have made huge headway at EBSI, Université de Montreal's library school. It's wonderful to have established communication channels at the School. This was made possible in part because of new members who joined following our recent events (the CV workshop or the EBSI/SIS career fair).

On October 7th, I participated on behalf of the executive committee in a class at EBSI. This class was a survey of different local associations and this marked our first participation in it. Following a 5-minute presentation to a room of about 80 people, a handful of students came to speak with me and the 25 ARLIS/NA flyers I had brought disappeared. This experience illuminated to me the distinguishing factor of our



ARLIS/NA MOQ Fall Meeting
November 18th 2016
BAnQ- Rosemont
2275 Rue Holt
Montréal, Qc
www.arlismoq.ca

association: our size. The fact that we are a small group made up of accessible, knowledgeable and friendly members felt very unique in this context.

Students are solicited from many different directions during their studies and I believe the clarity of our message and the simplicity of our Association made us stand out. Moreover, I believe that the fact that we don't have too many events make us just right for prospective members.

This activity will be a critical one for future executives to participate in as it not only broadens our visibility, but it speaks directly to students who don't see themselves in larger associations or who feel that their MLIS program is lacking an art dimension.

If we can carve out similar opportunities in Ottawa and Quebec, that would insure the growth of the association.

As 2017 is my last year as membership secretary, I will be updating the description of the role to better reflect its nature and the importance of outreach activities.

You can expect to hear from me in January for 2017 membership renewals. To be able to collect all membership fees by March, the executive reminds you that you can renew your membership 24/7 via our PayPal! As I mentioned last meeting, it's very time consuming to follow up with members; therefore, I would be very grateful if renewals were made promptly. Please note that August 1st has been set as the final reminder date, after which communications encouraging renewal will cease.

From now until our next meeting, planned recruitment activities include the 3rd edition of the CV design workshop, participation in the EBSI-SIS career fair, and continued recruitment efforts on an individual basis.

In closing, I would like to thank all our members for their continued support of ARLIS/NA MOQ and I encourage established members introduce yourselves to a new member who is here today!

Respectfully submitted by Adèle Flannery, Membership Secretary, November 18th 2016.

5. Treasurer's Report (Sarah Severson)

ARLIS/NA MOQ	Rapport Trésorier			
		01 january 03 juin 2016	03 juin 17 november 2016	Budget 2017
OPENING SOLDE / BALANCE	\$	1,563.48	\$ 1,842.47	\$ 1,457.42
DÉPÔTS / Revenues				
Adhésion/Membership	\$	910.00	\$ 556.75	\$ 1,125.00
Inscription/Registration	\$	30.00	\$ 120.00	\$ 450.00
Dons/Donations				
Projet ponctuel/Special project				
DÉPÔT TOTAL / Total Revenues	\$	940.00	\$ 676.75	\$ 1,575.00
RETRAITS / Expenses				
Projet ponctuel/Special project				
Bourses/Awards	-			\$ (1,240.00)
Contributions ARLIS/NA	\$	(100.00)	\$ (100.00)	\$ (100.00)
Dépenses /Activities expenditures				
Meetings: Fall 2015, Fall & Spring 2016	\$	(130.99)	\$ (383.15)	\$ (400.00)
Imprime de MOQDOC/ Printing + mailing				
3 issues: Fall 2015, Spring + Fall 2016	\$	(225.35)	\$ (556.15)	\$ (500.00)
Site web/Web hosting	\$	(185.92)		\$ (185.00)
Frais Mensuels /Banking Fees	\$	(18.75)	\$ (22.50)	\$ (45.00)
TOTAL DES RETRAITS / Total Expenses	\$	(661.01)	\$ (1,061.80)	\$ (2,470.00)
CLOSING SOLDE / BALANCE	\$	1,842.47	\$ 1,457.42	\$ 562.42
				nov 17 2016
				Date

Sarah Severson

Sarah Severson, trésorier/treasurer

Date

6. Secretary's Report

Presented by Jessica Hébert for Janie Tremblay

Malheureusement, je ne peux être présente aujourd'hui pour des raisons professionnelles, mais je tenais à vous remercier d'être venue à la réunion automnale ARLIS NA MOQ. J'avoue que mon rôle depuis la dernière réunion s'est limité à la participation aux réunions mensuelles du comité exécutif et à la rédaction des minutes de la dernière réunion. Enfin, je veillerai à vous tenir informé de nos activités à venir alors surveiller vos courriels ! Profitez bien de la journée!

7. Committe Reports :

a) Nominating Committee

John Latour (jwlatour@yahoo.ca)
David Sume (david.sume@gmail.com)



ARLIS/NA MOQ Fall Meeting
November 18th 2016
BAnQ- Rosemont
2275 Rue Holt
Montréal, Qc
www.arlismoq.ca

The only position that will need to be filled on the ARLIS/NA MOQ Executive Committee in 2017 is that of the Vice-President.

The Vice-President performs the duties of the President in case of the President's inability to serve and he or she may be assigned other duties by the President. The term of office for the Vice-President is one year after which he or she becomes the President for a one-year term.

As with all positions on the Executive, the Vice-President must be a member of the Chapter and of ARLIS/NA. If he or she lacks the institutional support to maintain a membership with ARLIS/NA during their term of office, then the Chapter may cover their membership fee.

Last September, the Nominating Committee sent out a general announcement for the Vice-President position. To date, one member has been nominated, Mathieu Pomerleau of the Canadian Centre for Architecture. If anyone else would like to be nominated for the Vice-President position, please let us know immediately following this report.

We would also like to inform you that the Nominating Committee itself is looking for new members as our mandate has come to an end. The committee is usually made up of three members, and their role is to identify potential candidates for the Executive and to run elections whenever necessary. Members of the Nominating Committee are appointed by the President, and they may not serve on the executive. Anyone interested in being appointed to this committee should contact the President.

Thank you very much.

Nomination of Vice-President
Candidates who applied by email: Mathieu Pomerleau
Accepted by acclamation

New Vice-President: Mathieu Pomerleau
(Reference Librarian, Canadian Centre for Architecture)

b. Professional Development Awards Committee Report

Les membres du comité 2016-2017 :

Hélène Brousseau (Artexte)
Simon Barry (École nationale de théâtre du Canada)
Danielle Léger (Bibliothèque et Archives nationales du Québec, Montréal)

Concours 2016-2017

Le concours de bourses pour l'année 2016-2017 a été lancé le 25 octobre 2016. Les membres ont jusqu'au 25 novembre pour soumettre leurs candidatures. Une réponse sera donnée aux candidats à la mi-décembre afin que le récipiendaire de la bourse de voyage Michelle Gauthier puisse se prévaloir du tarif d'inscription hâtive qui se termine le 23 décembre 2016.

Mise à jour du programme de bourses

Suite aux discussions constructives entre les membres de la section d'ARLIS/MOQ ayant participé à la réunion du printemps 2016, les membres du comité de développement professionnel et les membres de l'exécutif de la section MOQ ont entrepris l'évaluation et la révision du programme de bourse de perfectionnement professionnel.

Plusieurs aspects importants ont déjà été discutés :

Critères d'admissibilité des membres de l'exécutif :

Concernant l'évaluation de l'admissibilité des membres de l'exécutif, nous arrivons à un consensus que l'implication active au sein de l'association doit être récompensée et non pénalisée. Que la disqualification aux bourses pourrait avoir un impact négatif sur la participation au sein de l'association. Ainsi, nous recommandons que tous les membres de la section d'ARLIS/MOQ soient éligibles aux bourses de perfectionnement à l'exception des membres du comité de développement professionnel.

Une résolution sur l'admissibilité est soumise aux membres.

Amélioration du mode d'évaluation des candidats :

Une grille d'évaluation multicritères pondérée a été développée afin d'assurer l'évaluation impartiale des candidatures.

Les textes d'appel de bourses et sur les critères admissibilité :

Dans le but de mieux communiquer les critères d'admissibilité et pour refléter les critères évalués dans la grille d'évaluation multicritères, le texte de l'appel de bourses ainsi que le texte sur les critères d'admissibilités ont été mis à jour dès cet automne.

Concernant les modalités des bourses :



ARLIS/NA MOQ Fall Meeting

November 18th 2016

BAnQ- Rosemont

2275 Rue Holt

Montréal, Qc

www.arlismoq.ca

Le montant alloué à la bourse d'adhésion Daphné Dufresne a été augmenté à un montant équivalent à un maximum de 150 \$ dollars américains afin de s'arrimer à l'augmentation du coût de l'abonnement à ARLIS/NA.

En fonction des revenus d'adhésion actuels et de la baisse de la valeur du dollar canadien par rapport au dollar américain, il est difficile d'attribuer annuellement la bourse de voyage. Nous envisageons la possibilité d'offrir la bourse de voyage sur une base bisannuelle, dans la mesure où le budget le permet.

Concernant la possibilité de développer d'autres types de bourses, Pamela Casey a vérifié auprès d'ARLIS/NA si la section a le pouvoir de faire ce type de changement. Rebecca Friedman, notre agente de liaison à ARLIS, a confirmé qu'il est possible pour la section de créer des nouvelles bourses. Ainsi, il serait possible d'effectuer des appels de projets spéciaux annuellement ou de façon bisannuelle.

À venir

Au printemps 2017, les membres d'ARLIS/MOQ seront invités à participer à un sondage qui aura comme objectif de connaître leurs besoins et leurs souhaits par rapport au programme de bourses.

À l'automne 2017, une proposition de refonte du programme de bourses, élaborée par notre comité, serait soumise aux membres.



ARLIS/NA MOQ Fall Meeting
November 18th 2016
BAnQ- Rosemont
2275 Rue Holt
Montréal, Qc
www.arlismoq.ca

Résolution sur l'admissibilité aux bourses de développement professionnel d'ARLIS/NA section MOQ : (see annex 1)

*Motion : Marie-Chantale
Seconded : Mathieu Pomerleau
Unanimously adopted.*

c. Report from the MOQDOC Editorial Committee :

Presented by Mathieu Pomerleau

MOQDOC is a team effort, thanks Adèle and Alan for their collaboration as well as Jessica for her support with the process.

The articles in this issue are pertinent to the profession, which provide reflections and in-depth analyses.

Few submissions were received this time; this allowed us to include longer articles. Through outreach activities with EBSI and McGill there will be opportunities to invite new authors to contribute to MOQDOC. It's something to continue working on.

Adèle, mentions that in the future, if there is someone with knowledge of InDesign, who might be interested in taking over the job of doing the layout, she would be passing that position on to someone else down the road.

9. Rapport form the Canadian Chapter Liaison ARLIS/NA

Presented Sarah Severson for Jennifer Garland

*Hello MOQ members! We are reporting on several items at the Society level and from recent work on the Executive Board. Do not hesitate to contact either one of us with questions. We look forward to seeing MOQ members in New Orleans in February. –Jennifer Garland, Canadian Liaison (jennifer.garland@mcgill.ca) & Rebecca Friedman, Chapters Liaison (rfriedma@princeton.edu), ARLIS/NA Executive Board **Mid-Year Board Meeting** (August, New Haven, CT): The Executive Board participated in a couple of "deep dive" discussions focused on: 1. Assessment the Society is undertaking and should undertake related to decision making: the data we collect regularly, the data we could be collecting, member feedback from the recent census and other, the tools we are using to survey, who should be doing data analysis and the like. [A data collection task force will be formed in coming weeks, along with the drafting of a mission and goals.] 2. ARLIS/NA and digital preservation: core competencies, and professional guidelines and standards related to digital preservation, endorsing a set of*



ARLIS/NA MOQ Fall Meeting
November 18th 2016
BAnQ- Rosemont
2275 Rue Holt
Montréal, Qc
www.arlismoq.ca

standards, etc. (This issue is coming from the NDSR-Art Advisory Board <http://ndsr-pma.arlisna.org/>.)

Strategic Directions / Action Scorecard: *These documents are up on the ARLIS/NA website in the members' section. Chapters are encouraged to add relevant activities to the scorecard if they align with a specific strategic direction. One's chapter would be indicated under TEAM. If a chapter can't seem to enter specifics on own, feel free to send to Rebecca to upload. This was implemented as a way to keep the Society on task with its goals and activities, and align them with our overall mission: visit [this page](#) after entering the members' area of the ARLIS/NA website under Administrative Documents & Tools).*

2020 Conference: *ARLIS/NA will be meeting in St. Louis, MO in 2020 hosted by the Central Plains Chapter (approved at mid-year board meeting). [2022 will be ARLIS/NA's 50th anniversary, and the same year that the annual conference is meant to return to Canada. Plans and sites for both have not yet been determined.]*

Translation Budget

The Executive Board approved Jennifer's proposal for a budget line for translation services in 2017 (and going forward). This will ensure accurate and professional translation of all communication between the Canadian Liaison and the ARLIS/NA Canada membership.

ARLIS/NA Canada website

The ARLIS/NA Canada Executive Committee has voted unanimously to migrate arliscanada.ca from its current host, the Banff Centre, to arlisna.org. This move is expected to take place over the next two months with the assistance of AEG (Association Executives Group), the ARLIS/NA association management company, and a team of ARLIS/NA Canada volunteers. By centralizing the website, the Chapter will gain administrative access to content and layout, benefit from dedicated technical support, and ensure a continuity of service with the next executive.

MOQ Special Funding Request

Congratulations to the ARLIS/NA MOQ Executive Committee for their successful funding proposal, to support a panel discussion on the subject of copyright and fair dealing in art librarianship. This initiative is timely, as ARLIS/NA has struck two new task forces in 2016 to explore Open Access and Fair Use/Fair Dealing. See the ARLIS/NA [Public Policy Committee's](#) webpage for more information.

Chapter Success Book: *This document, which serves as a guide for chapters and chapter leaders, is available under Administrative Documents & Tools on the ARLIS/NA website. The current version is (over)due for an update. A list of preliminary questions related to current practice is being compiled to send out to chapters. The Chapters Liaison welcomes any general feedback and suggestions about needed changes to this document.*

Chapter Archives: *Rebecca has put together a series of questions to send out to the chapters regarding their current archiving practices, as this is of interest to the Documentation*



ARLIS/NA MOQ Fall Meeting
November 18th 2016
BAnQ- Rosemont
2275 Rue Holt
Montréal, Qc
www.arlismoq.ca

Committee. She is interested in knowing what has been done, what is being done currently, is there a central location for chapter archives (in paper), and what are chapters doing about electronic records? Several chapters have asked this last question as far as ARLIS/NA is concerned, and the Documentation Committee is exploring all such efforts at present on the Society level. [Only the ARLIS/NA website is currently being archived.] Rebecca hopes to send out the questions about archiving practices to chapters very soon.

Membership rates for North American members: *When you receive your ARLIS/NA membership renewal you will notice that the rates have been restructured for 2017. The Executive Board approved this restructuring and an increase in dues for individual and retired members to allow the Society to foster new membership and to support ARLIS/NA initiatives.*

Membership rates for international members: *There is some preliminary work being done by the Membership Committee currently to come up with some scenarios for offering reduced rates for ARLIS/NA members outside of North America. There has also been some discussion amongst Executive Board members about the impact of annual conference rates for Canadian members (in light of current exchange rate), so discussion on this point will continue in the near term.*

Question posed by Martha: Is the translation fund also for Spanish?

Answer: No, at this time, it is for the Canadian side with French.

9. Discussion on financial situation and possible solutions.

Jessica outlines the financial situation and the need to increase revenues or decrease costs as presented in the treasurer's report.

Possibility of having fundraisers but we need people to work on this – fundraising committee.

A potential activity for the future – professional headshot event, where people would pay for a professional headshot.

Important in getting new members in order to increase revenues, Adèle has been working hard at this.

Sarah mentions soliciting donations from members.

Ways to reduce expenditures:

Reducing amount for awards, not many people apply, travel award is 1000\$, which is a lot but doesn't even cover the entire cost of travel and registration for the conference.



ARLIS/NA MOQ Fall Meeting

November 18th 2016

BAnQ- Rosemont

2275 Rue Holt

Montréal, Qc

www.arlismoq.ca

Hélène mentions that awards could be evolved into something else. Could be biennial, or modify the amount and allocate the \$ of the awards for more special projects instead.

Other suggestions raised:

Marie-Chantal: Could have a book sale, on Amazon, many people receive books through their institution which they could donate.

Jessica mentions that the booksale idea has been raised in the past, but no members volunteered to organize it. Amazon is a lot of management, perhaps a physical booksale would be easier.

Discussion on the MOQDOC printing :

The printed version of MOQDOC could be sold in addition to the membership.

Could be sold for a separate fee or suggested donation.

Point raised about increasing visibility of the MOQDOC – Send it out on the ARLIS NA listerv.

Could make it print-on-demand, this would save us close to 500\$ per year

Many chapters have already stopped making a print version of the publication.

Digital version could be free, pay for print version.

Renata suggests that the MOQDOC should not be separated from membership because it is a means of communication and gives visibility to members.

It is important to raise awareness among members of the importance of donating, for everyone to contribute, in many other chapters, the majority of the awards are funded through donations.

Sarah : If we stopped printing the MOQDOC and held one small fundraiser, every year we would be financially stable.

If we decide to make the travel award every two years, we should not spend the money we save on other awards.

Other ideas :

Seek out institutional partners.

Adèle : Importance of increasing membership, it is everyone's responsibility to help increase membership. Could have a practice of "bring a buddy" to the meetings.

EBSI McGill career fair is very important for visibility and membership.

For increasing membership, the Fall meeting is a difficult time for students because it coincides with the end of the semester.

Pierre : Membership Form, could add a section for giving an suggested donation.



ARLIS/NA MOQ Fall Meeting

November 18th 2016

BAnQ- Rosemont

2275 Rue Holt

Montréal, Qc

www.arlismoq.ca

The executive will be sending a call out in early 2017 for participants to take part in a fundraising committee.

Spring Meeting : Ottawa

Suggestions for Spring Meeting:

Bishops University in Sherbrooke is suggested as a location. They have an excellent art Gallery. This suggestion is received enthusiastically. We will reach out to Bishops University to hold the Spring Meeting.

Varia:

Suggestion on length of the terms for the executive committee: They should possibly be staggered, so as to not have a full new executive every two years. For this to happen, someone might have to stay on for an extra term. Sarah S. mentions that the current executive is working on documentation to facilitate knowledge transfer for all processes as well as a calendar of events and checklists.

Adjournment.

Annex 1

Résolution sur l'admissibilité aux bourses de développement professionnel d'ARLIS/NA section Montréal-Ottawa-Québec

Étant donné que :

- l'accessibilité aux bourses doit être large et démocratique;
- l'implication active au sein de l'association doit être valorisée.

Il est résolu que :

- Tous les membres d'ARLIS/NA section MOQ sont éligibles à soumettre leurs candidatures au concours de bourses de développement professionnel de la même section.
- Que les membres de l'exécutif d'ARLIS/NA section MOQ sont éligibles à soumettre leurs candidatures au concours de bourses de développement professionnel de la même section.
- Que les membres du comité de développement professionnel d'ARLIS/NA section MOQ **ne sont pas** éligibles à soumettre leurs candidature au concours de bourses de développement professionnel de la même section.

Adopté le _____

Jessica Hébert, Présidente ARLIS/NA-MOQ

Hélène Brousseau, Comité des Bourses de perfectionnement professionnel



ARLIS/NA MOQ Fall Meeting

November 18th 2016

BAnQ- Rosemont

2275 Rue Holt

Montréal, Qc

www.arlismoq.ca