

## ATTENDANCE

### Present

- Jessica Hébert (President)
  - Mathieu Pomerleau (Vice-President)
  - Sarah Severson (Treasurer)
  - Adèle Flannery (Membership Secretary)
  - Jennifer Garland
  - Satya Miller
  - Renata Guttman
  - Pierre Boisvert
  - Lise Archambault,
  - Nancy Duff
  - Jenna Dufour
  - Catherine Lachaine
  - Aeron MacHattie
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- Welcome of members and association presentation by Jessica.
  - Adoption of the agenda by Sarah Severson, supported par Adèle
  - Adoption of previous reunion's report (Fall 2016) : adopted by Adèle, supported by Renata

## PRESIDENT'S REPORT (Jessica Hébert)

The executive has been focused on two main activities during the first half of 2017, the first one being the copyright panel entitled Dialogues on Copyright and Open Access in the Visual Arts, which was held at Artexite on February 16<sup>th</sup>. The goal of this event was to engage in discussion and hear different points of view on issues around copyright and digital content online. This event was made possible from a Special Projects funding grant that we received from ARLIS/NA. I was glad to see many ARLIS MOQ members there, as well as others from the artistic community. If you didn't get a chance to attend, the video is available on Vimeo and there is a link on the ARLIS MOQ website. I hope that this is the first of many events in the future where we can bring come together to with other professionals to increase our knowledge on a topic related to our work.

The second major project that was accomplished this spring was the new ARLIS website. This project has been in development now for over a year, and I am pleased to announce that the new website is finished and will be made live sometime in the next couple of weeks. A new website committee was formed last march composed of five members : myself, Adèle Flannery, Danuta Sierhuis, Alan Reed and Renata Guttman. We looked at the former website and worked together to established a new information architecture that would represent our chapter, make information easy to find, and be easy to navigate on computers, tablets and cellphones. The committee rewrote many of the texts and special attention was given to the membership section to make the membership process clear for new members. Mathieu Pomerleau provided French translation. The technical aspects of the website information were done by myself and Sarah Severson, with some precious assistance from Corina MacDonald as well as Adèle Flannery who provided valuable design advice and took care of many of the finishing touches. I encourage you to look at the new website and feel free to contact us if you have any questions or concerns.

For the next part of the year, we are going to continue looking at ways that we can offer activities and events that are of interest to our membership. The schedule for the Fall has yet to be determined but we are hoping to have one additional event, either social or a professional development event, in addition to our Fall meeting, so keep an eye out on the listserv in early Fall.

(Report submitted in english)

#### **VICE-PRESIDENT'S REPORT (Mathieu Pomerleau)**

Je suis un vice-président en formation. Je seconde le rapport de Jessica en termes d'activités d'ARLIS.

À l'automne, Jessica et moi discussions que ce serait sans doute moi qui organiserais la prochaine rencontre afin d'assurer la transition. C'est un enjeu important le passage des connaissances de l'association d'une année à l'autre. J'espère que l'an prochain sera aussi intéressant.

(Report submitted orally in French)

#### **MEMBERSHIP MANAGER'S REPORT (Adèle Flannery)**

In March 2017, Sarah Severson, Mathieu Pomerleau, Alan Reed and I participated for the third time in the EBSI-SIS career fair to promote ARLIS MOQ's mission and benefits. This year, no new memberships came from this event despite our beautiful table setup, but many participating organisations noted a low student turnout. We added a tablet with a possibility to opt into our list-serv or to request information about ARLIS MOQ. In the next edition, we will continue to work on ways to make our table even more functional and dynamic. The event continues to be

not only an important promotional event for ARLIS MOQ, but also a way to reconnect with local and visiting ARLIS MOQ members who are representing their institutions at the career fair.

Other recruitment efforts are planned for the Fall, including a presentation at EBSI and a CV design workshop. Our challenge remains engaging fully with members in Ottawa and Quebec.

As we come to the halfway point of 2017, almost half of our members are in good standing with their ARLIS MOQ membership dues: 26 members have paid (16 are new members and 10 are student members). If the 31 other members renew, we project closing the year at 57 members.

Once the new website is up, another reminder will be sent to members inviting them to renew their membership.

Thank you to everyone for your continued support.

(Report submitted in English)

*Révisions apportées au membership (Sarah Severson)*

What was worked hard on is this idea to make the membership process a little bit simpler. The membership form is online and linked directly to Paypal. We also proposed that you can join as voting member, which means that you are an ARLIS/NA member. The idea partially came from voting member vs non-voting member. That is the confusion we encountered: people joining ARLIS/NA and thinking they are automatically member of ARLIS MOQ or joining ARLIS MOQ thinking they are a voting member. There is a question on the form now: "Are you a ARLIS/NA member?". If you answered yes, you are a voting member. If you only are a member of ARLIS MOQ you can still attend all the events but to not have voting privileges.

*Comments (Anglais) :*

Renata has a comment about Paypal. She doesn't feel like joining, which seems necessary, and she finds that kind of a drag. Also, she would like to be a returning member with an extra contribution and it is not an option with Paypal. She doesn't mind sending a check the old-fashioned way but there is no indication of to whom to address it to on the website.

She would like to know who the members are. Today you can search for people online but a lot of institutions don't include the employee's contact information online.

*Answer*

Sarah answers that, as part of the new website, there will be a *members only* section. When you renew, you get the password sent to you as a part of the welcome message. Also, on the membership form, there is a possibility to pay with a credit card, without joining Paypal

Renata thought there was a way, but then it still ask to join Paypal. It is not clear.

Jessica suggests that we simply add on the website a section proposing an alternative way of payment with the indication to whom the check must be sent.

### **TREASURER'S REPORT (Sarah Severson)**

In past meetings, I was showing the budget up to this point but this year I show what is projected for the entire year, January to December. It gives us a better idea of where we get money from and spent on.

The budget includes two different columns (see table in appendix). On the left column, there are the actuals, which is what we have actually spent or received. We got half of our members at this point, as Adèle pointed out earlier. With registration and donations, these are our income. The extra 5 or 10\$ that people donate really make a difference. As you can see from our budget, we are not a large organization. In terms of what we use the money for, we awarded two bursaries this year. The nomination committee will elaborate more on that. We also gave a donation for ARLIS/NA conference and invested on the website. We also paid banking fees and I have on my agenda to go to Royal Bank because they charge us a lot for very little activity (3,50\$ per month).

See : Appendix 1. Treasurer's report

(Report submitted in English)

#### *Special Projects Fund*

The copyright event did not cost anything, because we received special project funds from ARLIS/NA. The special Project Fund is open to anyone. So, if you have an idea of a project you want to realize via ARLIS/NA, the application process is very easy.

Jessica adds that there is no limit of how much applications a chapter can make.

Sarah underlines that the money enables us to pay the speakers and to film the event to post it online on the learning portal.

#### *The Copyright Event*

Jessica stressed that it is necessary to keep all the receipts and have the right forms in order to get reimbursed. We still haven't received the money and are waiting to hear from the treasurer. There was some confusion and lack of communication on both sides.

Sarah suggests in the future to partner with other members, as the event was a lot of work. Jennifer adds that we were the only Canadian chapter to put something forward and now our work is on the online portal for everyone to see in open access, which is a good opportunity for visibility of our chapter.

Sarah has two more short notes on the budget. She has still included the full awards amount to show that we normally give the full awards. However, nobody applied for the travel bursary. The second major thing is that the budget the fees for the MOQDOC are missing from the budget. Not printing it gives us a 500 \$ more in the bank and eases our financial burden.

### **SECRETARY'S REPORT (ABSENT)**

My report will be very short

Not having had the possibility to join you during the last meeting, I could not write down the minutes. However, I participated in their transcription and translation. I also attended the executive committee's meetings and the panel on the copyrights and open access.

Finally, the relatively passive role of the secretary will be reviewed in order to include the responsibility of webmaster. As such, in addition to sending the monthly newsletter, I will also publish the news on the website.

(Report submitted in English)

### **COMITEES REPORT**

#### *Nomination Committee*

During the Fall, a call was made following the end of John Latour's and David Sume's mandates on the nomination committee. We received no response, so we contacted members directly. The two new members are Pamela Caussy, librarian for the Slide Library at Concordia University and Frédérique Duval, librarian at Arttexte. Their activities will start during Fall for the nomination of the following positions: Membership secretary, Secretary and Vice-president. Mathieu will become President in 2018. The idea behind the "staggering" of positions in the executive committee is to avoid having a completely new committee and help with the transition. Therefore, Sarah Severson will remain in her role as Treasurer until 2019.

Do not hesitate to contact the executive if you are interested. Look out for this at during Fall. These are fun positions.

#### *Professional Development Committee (presented by Jessica Hébert)*

The professional development committee consists of Simon Barry, Hélène Brousseau and Daniel Léger. They are responsible for selecting candidates for the bursaries. We haven't had any

application for the travel bursary to participate in the ARLIS/NA conference nor for the student membership bursary.

Sarah points out that bylaws stipulate that you must be a voting member (a member of ARLIS/NA) to have the privilege of applying for the bursaries.

She also underlines Jennifer's role in pushing for the ARLIS/NA membership fees to reflect the Canadian/American exchange rate. It makes a huge difference. Jennifer specifies that they were able to create an overall shift to make it more beneficial to new members and retirees.

The Canadian exchange rate currently doesn't impact conference dues. Sarah says that is why we have the bursary of 1 000\$, which doesn't cover everything but is significant.

Since there has been no travel bursary, which was an important amount, two membership bursaries have been awarded, one to Sarah Severson and the other to Frédérique Duval. We have few candidacies for the bursaries. The next ARLIS/NA conference is in New York and it is more affordable for members. The committee will make the announcements in Fall, in October-November.

The committee was brainstorming new bursaries that we can offer, maybe something around professional development. It would open ARLIS to more local events.

*MOQDOC Editorial Committee (Mathieu Pomerleau)*

The decision was taken to transition to digital format. As such, the next edition, which will soon be published, will be entirely digital. I would like to underline the difficulty of obtaining texts. We expect to receive short and easy-to-read texts. These should be 750-800 words long. The purpose of this bulletin is to share useful information: exposition reviews, interesting book critics for art libraries. I have tried getting in touch with students to encourage them in participating. The implication level is below what people expect. We are not looking for laborious scientific texts.

In the next edition, there will be a text on the Chambre Blanche, which is the artist community that we visited during the spring meeting one year ago; a text by Alan Reed on the creation of virtual poetic texts and the challenges of conservation; two comic books by Frédérique Duval on the theme of copyright and open access; and also a text by Aeron MacHattie and Mathieu Pomerleau.

Mathieu has learned that, since it is going virtual, the MOQDOC will need a new ISSN, which is already in process.

*ARLIS Canada (Jennifer Garland)*

In this role, it is my job to look up for interest of Canadian members. I remind them that in Canada it is Fair Dealing and not Fair Use. I talked a lot about exchange rate. I also managed to obtain a small translation of the budget for myself. I can share it just like any report, such as the ARLIS Canada annual report and the minutes of the meeting, most recently in New Orleans. I will be sharing those on the website very soon. I look forward to look at ARLIS MOQ website because I am in the process of revamping the Canada website. It is still in the 1990's. It is not updated frequently and I still stagnant. I will be in Toronto next week to meet Canadian member in that city.

We talked about the opportunity to volunteer and get involved. That means at national or North American level as well. You don't need to be a member of ARLIS/NA to participate. On the ARLIS NA listserv there are calls to participate in committees. There is a call for the public policy committee and were did not received application. So, I want out and find people. It is important to have Canadians of these committees to have a voice. We also have a Canadian member on the Documentation committee. There is currently a call for data and analytic task force. That job would be to work with the recent census data collected by ARLIS/NA through a survey. Again, we need a Canadian to review these data.

The big thing I want to talk about is the conference. We talked about the 2018 one being in New York. In 2019, it is Salt Lake City, 2020, in St-Louis, in 2021, in Canada. Every ten years or so, we come to Canada. The conference has been in Canada five times : Toronto, Montréal, Vancouver, Banff and again in Toronto in 2012. It could be a MOQ conference in 2021. If MOQ is interested, the proposal to host the conference in 2021 is due in July.

It has to be supported by the membership and outline thing like an international airport, universities, museums, a number of members, etc. Show the vibrancy of the city and things of interest for visitors. We have to propose a theme and a potential agenda. There are examples to drawn on from the past and templates. I would like to be involved to ask question and make sure we have all the right content included. You don't have to identify individuals at this stage. It is when you are in the twelve month planning process that you identify people to serve on committees, places and costs. There is support in terms of best practices and reports. In our context, we also have to plan for translation.

(Rapport soumis en anglais)

Renata remembers the one in Montreal in 1995 and it was quite a lot of work. It was exhausting but everyone loved it.

Pierre wonders if there are possibilities to get funding and Jennifer thinks that it is the case.

In past conferences, the number of attendees varied, in New Orleans there were about 500, but New York is expecting 900 because is closer and cheaper.

## **New website presentation**

Jessica provides a demonstration of the new website, which will become live in a couple of weeks. The site is still WordPress but uses a new theme, which is responsive, so, it adjusts to your tablet or mobile phone. We wanted showcase what we do and we wanted to put a human face on ARLIS MOQ. We have updated the MOQDOC page to include all issues since the beginning, which allows for an online archive.

## **Final Discussion**

With the remaining time, Jessica suggests to make a brainstorm about upcoming activities.

Jennifer said that Adele was talking of traveling to destinations like the Storm King Art Center in the New York State. Maybe invite people from New England or New York for a two days event at a destination that is not in the chapter area. It is not a meeting but a visit. It is often not worth it to go by yourself but in group we might have better price and other benefit. Sarah adds that what she likes in ARLIS MOQ is the access to the behind the scene of institutions such as library.

Adèle got a feedback for the copyright event that the added-value was for managers. They are extremely busy but some attended. Jessica says there also an interest for themes and specific issues.

Jessica asks about the bilingual format. She doesn't want a group to feel excluded. Sarah says that she did get feedback that it was hard to follow but they were expecting this. There is no problem as long as it is advertised this way. Sarah believes that most people have a comprehension of both languages and translating everything would be repetitive. Mathieu says that it is interesting to represent the nature of the membership, which is both languages.



Lisa Archambault suggests organizing events about how visual arts are represented in other domains, and this includes copyright. For example, using an image in education. Members could put forward the collections of their institution. It could be a daunting task for those who don't know visual arts. Also, she proposes to organize events that would help novice librarians. We have the chance to have access to seasoned professionals.

Jessica addresses the question of knowledge sharing between members. Lise Archambault says that they have knowledge sharing at the EBSI. There are information sciences, but we must also adapt to health sciences, education, etc. It is lightweight and doesn't go too deep. Jessica thinks about the possibility of a partnership with other organizations. Adèle thinks about a sample group on career managing with three persons: one at the beginning, one in the middle and one at the end.

Sarah proposes to create more informal events to create more spontaneous meetings. Mathieu agrees because students feel more comfortable to ask questions. A student member adds that there are no explanations at McGill to what being an art librarian entails. We also have to work on the timing because the copyright panel was given during classes at McGill.

Adjournment of the meeting : approved by Adèle, seconded by Sarah and Jennifer.